

MINUTES OF BOARD MEETING



Meeting Title OutdoorLads Board Meeting
Location: Online
Date and Time Monday 17TH April 7pm

Attendees

JP	Joey Payne (Acting Chair)
EG	Emma Green (Vice Chair)
SA	Steven Allan
RO	Richard Overton
FB	Fergus Brunning
CK	Chris Keivit
LR	Liam Russell (secretary/ staff)
YGR	Yvonne Goldsmith-Rybka (staff)
DB	Dan Byrnes (staff)
RM	Rob Mitchell (guest, co-opted later in meeting)

23/12 Welcome & Apologies for Absence

Joey Payne as Acting Chair opened the meeting with apologies from Simon Hawthorn, and also Liam Russell who will need to leave half way through to catch a flight!

23/13 Approval Minutes last Board Meeting

No questions or comments were raised and 22nd February 2023 minutes were approved for publication.

23/14 Declarations of Conflict of Interest

There were no other conflicts of interest to declare aside from those already declared.

23/15 Positive Thoughts to Share

Joey wanted to start the meeting proper with a positive thought from every Trustee and Staff Member to celebrate the great things we do at OutdoorLads. We all contributed with ODL culture, successful events, and seeing lots of new people on them to name a few...

23/16 Elections: Trustee & Chair

As secretary, Liam Russell presented this item. Rob Mitchell (who was a guest at the meeting) had put himself forward as Chair and interviews with

LR and two Trustees had also taken place prior to the Board meeting today. Before being asked to leave the meeting for voting, Rob explained that he had been a member and leader of ODL for the past 13 years, but now was the right time to take on this responsibility as he had retired in December 2022, hence now had the opportunity and time to devote to the role.

JP as Acting Chair is also ready to step down with his own business commitments now taking precedent.

Rob was asked to leave the meeting whilst the two votes took place:

1. The majority of the Board voted in Rob Mitchell as a co-opted Trustee (until the AGM when he will need to officially be voted in by the members)
2. The majority of the Board voted in Rob Mitchell as Chair, with immediate effect.

Rob was asked to re-join the meeting – congratulations offered and received with enthusiasm! Joey will see out this meeting as Chair.

23/17 Board Report/ Office & Budget

Event sales for the first part of the year have been good with high occupancy rates apart from disappointing figures at Scottish Easter & Ennerdale. The Mardi Gras weekend only half filled which is disappointing as the feedback was excellent. SE hostels have often struggled, and we perhaps need to focus on smaller venues in this region.

BIG Spring Camp is selling well, the BIG Events Team are in place and the Entertainment Team are ramping up the offering from last year (new DJ kit has been purchased) with paid events to go live next week. A good menu has been designed around the available facilities. The North Face will be supporting the event again this year with a free baseball cap and drink on arrival for all those attending.

BIG Peaky Weekender is now live, with BIG Summer Camp to follow which Dan Byrnes will be leading this year. Christmas venues have also been booked. Pride entries and applications are in progress for parades & stalls.

Leader newsletter was well received, aim is for quarterly.

YGR & LR have met with accountants Beever & Struthers to further clarify VAT accounting and both now have a much better understanding of the requirements/ systems to use when accounting and submitting returns.

LR drew up a draft Budget for 2023/2024 which shows a £47k profit after taxation. Once a new treasurer is in place these figures can be looked at and amended accordingly – the hope is to reinstate a

monthly catch-up between the treasurer and Yvonne to ensure that both have an agreed position on our situation and to solidify reporting to trustees at meetings on finance.

23/18 Update on Sub Committee Progress

Need to draw a close on this and put a deadline for applications in place as date keep moving back – positives are that 21 members have applied across the four sub committees - the end of April was agreed. DB to share the list of applications with EG, RO & FB. New chair Rob Mitchell would like to get involved with the sub committees – which will in effect take the place of the dissolved trustee roles. EG to co-ordinate, terms of reference have already been drafted.

23/19 Board Priority List

JP noted this has not been updated since when it was first drawn up – a two week deadline was put in place for anything to be added or removed from list. Trustees then need only do what is on the list and not get distracted/ involved elsewhere.

23/20 Board Culture

The new board culture will come about as a result of the new sub committees and priority list/ charter, meaning it will work in a new way making it more collaborative and engaging, listening to the members. EG is also heading ICS assessment profiling of trustees and staff to see how we connect and engage with each other and our members. EG will send the link to the assessment for Trustees to complete within 2 weeks.

23/21 Engagement Schedule to follow launch of Strategy

RO wants Rob Mitchell to take the vocal lead on this to get the members more involved and in the driving seat. Newsletter this week to announce Rob position as chair, and then he will head the strategy on the website and other channels.

23/22 Any Other Business

Treasurer interviews to take place over next fortnight with EG, RO, YGR and also new chair Rob Mitchell.

Also following an update from HMRC our existing leader credit scheme is of no risk and acceptable, therefore last year's decision to end the leader credit scheme will be reversed - although there may be some amendments to improve on the scheme (for Support sub-committee to deliver) so that we can show better value to our volunteers.

The Meeting closed at 9pm

**Amended Dates of 2023 Board Meetings from Trustee Surveys (& meeting consensus re availability) Face to Face Times and Places
TBC**

Friday 2nd June Face to Face

Saturday 19th August Face to Face

Monday 4th September Pre AGM 7pm Online

AGM Monday 25th September 7pm Online

Saturday 4th November Face to Face

Action	Owner	Due By	Date Complete
Share list sub committee applicants	DB	Ongoing	
Add to board priority list	All	01/05/23	
ICS Assessments	All	01/05/23	
Newsletter	RO/DB	21/04/23	