



OutdoorLads
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31 August 2023

Dear Member,

This notice is to give you official notification of the forthcoming OutdoorLads 2023 Annual General Meeting (AGM). Items covered are:

- Date, time and location
- Appointment of trustees
- Resolutions
- Proxy voting
- Other related events.

Date, time and location.

The OutdoorLads 2023 AGM this year will be held on **Saturday, 23rd September 2023** at HOME, 2 Tony Wilson Place, First Street, Manchester, M15 4FN.

Registration will open at 14:30 with the meeting commencing at 15:00.

To confirm your attendance please register on the event in the normal way at OutdoorLads.com/events/AGM23

This will be a hybrid meeting and you can sign up to attend virtually at OutdoorLads.com/events/AGM23online

Full (including Concession) members who cannot attend in person or virtually will be able to vote by proxy – see later in this letter.

Members will be asked to confirm their name on arrival at the meeting, including those attending virtually, to one of the OutdoorLads members of staff who will be managing the registration process.

Appointment of trustees:

Full or Concession Members may, if they wish, put themselves forward for election to the board of trustees. In line with clause 27 of the constitution, you will need to submit details to the Returning Officer (Liam Russell) by way of email to

AGM@outdoorlads.com detailing your full name, username and no more than 400 words describing why you wish to stand for election. This will be your manifesto.

If you are considering standing, we recommend contacting either Rob Mitchell (Rob.Mitchell@outdoorlads.com) or Emma Green (Emma.Green@outdoorlads.com) to discuss the roles and functionality of the Trustee Board.

Nominations must be proposed by a separate member and seconded by another member. The proposer and seconder must send those proposals in a separate email to the Returning Officer and include their full name, and username. Both the proposer and seconder should be Full Members of OutdoorLads (including Concession Members) and should not be a family member or spouse, an existing trustee or staff member of OutdoorLads.

All nominations, along with proposer and seconder e-mails, should reach the Returning Officer on AGM@outdoorlads.com no later than 12:00hrs on Tuesday 12th September 2023. Nominee's details will be published by the end of the day on Thursday 14th September 2023.

Two current trustees have been co-opted by the current board in the last year through an open recruitment process for specific roles. They are Rob Mitchell (chair) and Jake Higgins (treasurer) and both will be seeking confirmation of their appointment by the membership at the AGM.

Following elections at this AGM, there will be a maximum of nine trustees in post.

Resolutions:

Should a member wish to raise a resolution at the AGM, the wording of this resolution should be forwarded to the secretary (Liam Russell) by way of email to AGM@outdoorlads.com, along with the full name and username of the member wishing to raise the resolution. Any such matters should reach the secretary no later than 12:00hrs on Tuesday 12th September 2023. Any received resolutions will be published by the end of the day on Thursday 14th September 2023.

Proxy voting

If you are unable to attend the AGM in person, you will still be able to vote via proxy. This will be in the form of an online vote, details of which will be provided on the AGM documents page of the website. This form will be available by 5pm on Thursday 14th September 2023.

To submit your proxy vote, you will need to be complete the form and submit it to the Returning Officer, Liam Russell by 12 noon on Friday 22nd September 2023.

AGM Documentation

As they become available, you will find all the documentation for the AGM including AGM Minutes from 2022, audited 2022-23 Accounts and Annual Report, details of Trustee nominations and any submitted resolutions prior to the meeting on the AGM Documents page on the OutdoorLads website at: OutdoorLads.com/agm-2023-documents

Other related events

There will be a number of events over the course of the AGM weekend, full details can be found at on the webpage: OutdoorLads.com/events/AGM23

If you have any questions regarding the content of this email or the AGM in general, please contact me on AGM@outdoorlads.com and not my usual e-mail address.

Yours sincerely

A handwritten signature in black ink, appearing to read 'L. Russell'.

Liam Russell
Programme Manager and Company Secretary