Dear Member,

**Notice of Annual General Meeting 2022**

This notice is to give you official notification of the forthcoming OutdoorLads 2022 Annual General Meeting. Items covered are:

* Date, time and location
* Appointment of trustees
* Resolutions
* Proxy voting
* Release of Strategy Documents

**Date, time and location**

The OutdoorLads AGM this year will be held on Monday, 19th September 2022 at 7pm as an online meeting.

You will be able to join the meeting from 6:30pm with the meeting starting at 7:00pm.

To confirm your attendance please register on the event in the normal way, at:

[Annual General Meeting 2022 Event Page](https://www.outdoorlads.com/events/annual-general-meeting-2022-220919)

Details of how to access the meeting on Zoom will be sent in a pre-event message nearer the time, and also posted on the event page.

The meeting is open to all full (including concession) members of OutdoorLads.

**Appointment of trustees**

At the AGM there will be a total of 5 trustee positions for election.

Full or concessions members as defined in our articles, can put themselves forward for election to the board of trustees. In line with clause 27 of the Articles of Association, you will need to submit details to the Returning Officer (Liam Russell) by way of email to [support@outdoorlads.com](mailto:support@outdoorlads.com) detailing your full name, website username and no more than 400 words describing why you wish to stand for election. You will need a proposer and seconder, who must also be full or concession members. They will also need to e-mail Liam Russell with their full name, website username and a statement that they propose / second your nomination.

Your nomination and proposer / seconder details must be received no later than 12:00hrs on Monday 5th September 2022. Any received manifestos will be published on Friday 9th September 2022.

For members considering a future board position, please contact Matt Tennant ([Matt.tennant@outdoorlads.com](mailto:Matt.tennant@outdoorlads.com) or Danny McKeown-Henshall ([Danny.Mckeown-henshall@outdoorlads.com](mailto:Danny.Mckeown-henshall@outdoorlads.com) to discuss your expression of interest.

***Message from Board of Trustees Regarding Trustee appointments:***

1. ***In November 2021, two Trustee positions with specific responsibilities, were co-opted by the board, pending confirmation by members at the AGM 2022.***

* ***Trustee for Communication and Marketing – Richard Overton***
* ***Trustee for Staff Management – Emma Green (Non-Member External Appointment)***

***The Board would like to recommend that members confirm these appointments. If confirmed, election of these nominated candidates will fill two of the five available positions.***

1. ***Three additional Trustees will complete their 3-year term.***

***Matt Tennant, Chair and Trustee will be standing down due to completion of term of office.***

***The remaining 2 trustees are required to submit nominations if they wish to seek re-election for an additional term, to be confirmed by full members vote.***

1. ***The Board is recruiting a new Chair of the Trustee Board, from both internal and external Trustee candidates through advertisement. The recruitment process is due to conclude on the 5th September. Per our Articles, the Chair will be appointed by the Board of Trustee’s by a vote at a separate meeting following the AGM.***
2. ***Per the strategy, we are undergoing a governance review and will be making changes to the Trustee Board over the coming months. Details of future vacancies will be advertised to members.***

**Resolutions**

Should a member wish to raise a resolution at the AGM, the wording of this resolution should be forwarded to the secretary (Liam Russell) by way of email to [support@outdoorlads.com](mailto:support@outdoorlads.com) along with the full name and username of the member wishing to raise the resolution. You will need another OutdoorLads member as a ‘Seconder’ to your resolution. Any such matters should reach the secretary no later than 12:00hrs on Monday 5th September 2022. Any received motions will be published on Friday 9th September 2022.

**Proxy voting**

If you are unable to attend the AGM online, you will still be able to vote via proxy. This will be in the form of an online vote, details of which will be provided on the [AGM Documents](https://www.outdoorlads.com/agm-2022-documents) page of the website. This form will be available from midday on Friday 9th September 2022. To submit your proxy vote, you will need to complete the form and submit it to Liam Russell by 09:00hrs on Monday 19th September 2022.

**AGM Documentation**

You will find all the documentation for the AGM including AGM Minutes from 2021, audited 2021-22 Accounts and Annual Report, details of Trustee nominations and any submitted resolutions on this page here. These documents will be made available on this page prior to the meeting and as they become available.

**OutdoorLads Strategy Documentation**

The trustees will be releasing the results of the strategy consultation and final version of the strategy documentation for members to read ahead of the AGM, on Tuesday 29th August.

If you have any questions regarding the content of this communication or the AGM in general, please contact Liam Russell on support@outdoorlads.com

Yours sincerely

Liam Russell

Programme Manager and OutdoorLads Secretary