

Board of Trustees Meeting
Teleconference on Tuesday 7th February 2017

Agenda Item	Discussion	Action to be taken by	Date by
Welcome	Peter welcomed everyone at 18:30		
Attendance	<p>Board Members: Peter Walter (PW) Chairman Matt Tennant (MT) Vice Chair Daniel Burford (DB) Secretary Alastair Warner (AW) Treasurer Andrew Henshall (AH) Danny McKeown (DM) Steven Allen (SA)</p> <p>In attendance: Simon Pearce (SP) Harry Prosser (HP)</p>		
Apologies	Will Forshaw (WF)		
Minutes from last meeting			
Office Board Update	<p>A question was raised about capacity in 2018. The Board was advised that coordinators were working hard with the office to increase capacity to cope with our rapidly increasing Membership.</p> <p>The Board was advised that the Membership income by Direct Debit this month was our highest ever and that the record should be break every month going forward.</p>		
Family Friendly Events	<p>The Board was informed that there had been some initial misunderstanding about what we were trying to achieve and that once individuals were aware there appeared to be less hostility. For example, there was to be no change in our policy of events being for over 18's only and that any such family friendly events would be one off, infrequent events.</p> <p>A question was asked about whether we needed a safeguarding policy in place. The Board agreed to create one.</p>		
AGM	The Board has been given the opportunity to read the previously submitted Board Paper.		
Website	The Board was informed that the RFP had been distributed the day before and the Board would be regularly updated with any progress.		



Agenda Item	Discussion	Action to be taken by	Date by
	A question was asked if we had timed future Board Meetings around important website decisions. The Board was informed that we may have to move Meetings if needs be.		
Roles	Board Members were reminded about their future on the Board, whether they intended to stand again this year and if they had a role in mind. AW announced that, due to a career change, he will be stepping down from the Board and the role of Treasurer at this year's AGM.		
AOB	The Board was informed that Mark House was moving from Derby to North Wales and would be stepping down as Central Region Coordinator. The vacancy has already started to be advertised on the website and on social media. The Board was advised that so far it had been viewed 81 times in 12 hours. CO thanked the Board for their lovely messages during his illness.		
Meeting closed	The meeting closed at 19:25 Next meeting on Tuesday 14th March 2017 at 18:30 at LGBT Foundation, Manchester		

Dates of future Board Meetings:

- Tuesday 11th April** – Teleconference
- Tuesday 9th May** – Teleconference
- Tuesday 13th June** – LGBT Foundation, Manchester
- Tuesday 11th July** – Teleconference
- Tuesday 8th August** – Teleconference
- Tuesday 12th September** – LGBT Foundation, Manchester
- Saturday 30th September** – AGM
- Tuesday 10th October** – Teleconference
- Tuesday 14th November** – Teleconference
- Tuesday 12th December** – LGBT Foundation, Manchester